



### **HOT GLASS COLD BREW VENDOR INFO**

**Vendor coordinator is Kelly Leittermann**

Phone:(850) 429-1222

Email: [events@firstcityart.org](mailto:events@firstcityart.org)

**Please read the Vendor information provided below the application before returning the form to FCAC.** If a social media page or website are not available to see examples of work, please provide 3-5 images of wares.

### **APPLICATION**

Date of Event:

Name/Business:

Contact Person:

Phone Number:

Email:

Social Media:

Website:

Brief description of items or artwork sold, including price ranges:

**Vendor Fee is \$50**

Fee includes space for 1 tent, electricity, and complimentary entry for 2 people. Complimentary entry includes two drink vouchers and light food fare, it does NOT include a handmade or FCAC logo cup. Names of Vendors participating must be e-mailed to [events@firstcityart.org](mailto:events@firstcityart.org) 3+ days before the event.

Fee is payable by cash, check, or debit/credit card before event date or upon arrival.

**Set up is from 3-4:30pm**

Vendors may enter through the gate on DeSoto St. between 3pm and 4:30pm. Vendors must be unloaded and have vehicles removed from the parking lot by 4:30pm. Tents and displays must be ready by 5pm when gates open. Vehicles will be re-allowed in the parking lot for loading at 9:15pm.

Vendors are responsible for their own set up, this includes: Tent, tables/table coverings, lighting, extension cord, weights to secure tent, display items, etc.

Vendors are also responsible for handling transactions and reporting sales tax. First City Art Center does not guarantee any profit from the event.

**Cancellation Policy**

HGCB is a rain or shine event and vendors are asked to plan accordingly and bring tarps or other weatherproofing. Vendors can cancel if they decide weather looks unfavorable or would damage their items. We ask that vendors call or text to cancel as soon as possible.

Release and Waiver of Liability and Indemnity Agreement For being permitted to  
participate in a function at FIRST CITY ART CENTER

THE UNDERSIGNED:

I.       HEREBY RELEASES, WAIVES, DISCHARGES AND COVENANTS NOT TO SUE other sponsors, the officers, the instructor, First City Art Center directors, management, officials and volunteers assisting in the event, the sanctioning organization or any subdivision thereof, grounds operators, grounds owner, officials, promoters, sponsors, advertisers; owners and lessees of premises used to conduct the event and each of them, their officers and employees, all for purpose herein referred to as "releasees", from all liability to the undersigned, his personal representatives, assigns, heirs, and next of kin for any and all loss or damage, resulting in death of the undersigned, whether caused by the negligence of the releasees or otherwise while the undersigned is participating in the event.

II.       HEREBY AGREES TO INDEMNIFY AND SAVE AND HOLD HARMLESS the releasees and each of them from any loss, liability, damage, or cost (including attorney's fees) they may incur due to the presence of the undersigned participating in the event and whether caused by the negligence of the releasees or otherwise.

III.      THE UNDERSIGNED HAS READ AND VOLUNTARILY SIGNS THE RELEASE AND WAIVER OF LIABILITY AND INDEMNITY AGREEMENT, and further agrees that no oral representations, statements or inducements apart from the foregoing written agreement have been made.

IV.      THE UNDERSIGNED ALSO AGREES to release the use of any photos, slides, videotapes, etc. that might contain the undersigned for future use in promotional and P.R. informational activities as deemed appropriate by any of the releasees.

Signature of Participant: \_\_\_\_\_

Date:

Print Name of Participant:

Witness and/or Legal Guardian:

MINORS UNDER THE AGE OF 18 MUST HAVE A PARENT OR LEGAL  
GUARDIAN PRESENT TO SIGN WAIVER.